



Stock Balancing Program

The Stock Balancing Program is designed to help the Authorized Service Provider (ASP) keep parts on hand to satisfy customer needs. The intention of this program is to allow the ASP to annually sort through their parts inventory, return excess parts, and to update their parts inventory. *Finished goods and marine accessories do not qualify for this program.* Failure to follow these guidelines will result in denial of the credit and all parts will be scrapped. (A picture showing the condition of the return will be emailed to you if a credit is denied.)

When returning parts on the Stock Balancing Program, please follow the guidelines indicated below:

1. A minimum return of \$500 (ASP cost) of service parts. Parts that have been obsolete for longer than a year will not be returnable.
2. An email must be sent to: Support@asplibrary.zendesk.com with an Excel spreadsheet list of part numbers and quantities that you would like to return. We will reply to your email with an attached Return Authorization (R/A) form showing what parts we will accept along with a total dollar amount. Print the R/A form and return the parts along with a new parts order of equivalent value.
3. The R/A number must be clearly listed on the outside of each carton and a copy of the R/A form must be included in each carton returned. NOTE: Each part must be labeled with its part number. Smaller items of the same part number should be bagged together and then the larger bag labeled with the part number.
4. Parts must be packaged properly and in like-new condition. Parts received broken, marred, or otherwise damaged will not qualify for credit.
5. Due to the seasonal nature of our business, this program is only offered annually between November 1 through March 1.
6. All tariffs, duties, and shipping expenses are the responsibility of the ASP.

Address for return parts:

Minn Kota/Cannon Parts Returns

R/A # _____ (assigned in step 3 above)

121 Power Drive

Mankato, MN 56001